

Tupper Lake Public Library Board Meeting Minutes, May 6, 2025

Call to Order by Rick Wilburn at 9:33 a.m.

Attendance: Rick Wilburn, Suzanne Orlando, Donna Sloan, Bob Guiney, Courtney Carey (Library Director)

Adoption of Agenda: Motion by Donna, second by Bob, to adopt the agenda as presented. All in favor (5-0)

Minutes of Meeting of April 6, 2025: Motion by Donna, second by Suzanne to approve with additional information. All in favor. (5-0)

Public Expression: Suspended until after the hearing on the annual budget.

Financial Officer's Report:

- At this point in the fiscal year, expenses should be at approximately 83% of the annual total. Currently most of the expenses are running below this level.
- Library has ample resources available to fund operations for the remainder of this fiscal year as well as the first three months of 2025/2026.
- Motion by Donna, second by Sue to approve the financial report. All in favor. (5-0)
- After review by the board, motion by Suzanne, second by Suzanne, to approve the bills and payroll report for April. All in favor. (5-0)

Director's Report:

- April statistics include 1626 patron visits, 71 phone calls fielded, 31 email requests answered and 111 computer sessions provided.
- The internet went down on Monday, April 21. We were able to get it back in operation by evening. I recommend that we sign up with SLIC to improve our service.
- There was a sewer backup on Saturday, May 3rd. Someone from the village water and sewer department investigated the issue. They will get back to us with recommendations on how to prevent future recurrences.

New Business:

- Ms. Carey reviewed the issue of poor internet service provided through Spectrum and the confusing arrangement currently in operation with the village hub and the library. She presented the board with information through SLIC, which would provide the library with a dedicated hub and alleviate the issue of slow internet speeds. The board was receptive to this idea and encouraged Ms. Carey to contact SLIC and make further arrangements. A decision to proceed with SLIC could be made with a vote by email.
- Sue McGown informed the board, that her husband, who is knowledgeable in internet systems, would look at the library's current set up and make recommendations for improvements.
- Ms. Carey presented a plan to reduce printing fees and officially eliminate overdue fines to align with NY State's commitment to equitable access to library services. A proposed printer fee matrix was presented to the board with minor changes. Motion by Suzanne, second by Sue to go fine free with a \$5,00 restocking fee. All in favor. (5-0)

Public Expression:

- There were no individuals to appear before the board after the time for the public hearing had expired.

Old Business:

- Courtney is exploring ideas to increase hours for staff within the constraints of the budget.

Meeting adjourned 10:43 a.m.

Minutes submitted by Bob Guiney

Next regular Board Meeting: June 17, 2025.