

Tupper Lake Public Library Board Meeting Minutes, October 8, 2024

Call to Order by Rick Wilburn at 9:35 a.m.

Attendance: Rick Wilburn, Suzanne Orlando, Donna Sloan, Sue McGowan, Bob Guiney, Library Director Courtney Carey, Therese Ellis

Adoption of Agenda: The board adopted the agenda for the meeting as presented.

Minutes of Meeting of September 10, 2024: Motion by Donna, second by Suzanne to approve as presented in the email sent to all members. All in favor. (5-0)

Public Expression: None

Financial Officer's Report:

- Therese reported on the expense, income, and balance sheet figures through the end of September. The library is financially sound and should have more than enough in the operating budget until the tax monies from the school district are received later in the month.
- Motion by Sue, second by Bob to approve the report. All in favor. (5-0)

Bills and Payroll:

- The board reviewed the bills and payroll for the month of September.
- Motion by Suzanne, second by Donna to approve the bills and payroll. All in favor. (5-0)

Director's Report:

- September statistics show 1827 patron visits, 99 phone calls fielded, 30 email requests answered and 165 computer sessions provided.
- We are getting a quote from Barkley's for 5 outdoor cameras to enhance security around the building.
- I am currently tweaking the WIFI and have it turned off at night to discourage unwanted folks from taking advantage.
- Siemens came Thursday, the 3rd, to get the boiler ready for the heating season.
- Bruce Wild is doing well with minor repairs around the library.
- Allison Wormuth has been hired as a new library aide.
- Traci Kennedy has resigned as cleaner and a new cleaner, Asher Golda, will start in November to replace her.
- Calendar provided for a schedule of events at the library for October.

Old Business:

- The board will meet next week, 10/15, at 9:30 a.m. for a strategic planning session.
- The board discussed the lack of movement in the much-needed project to build a shelter to shield the air conditioning unit from the elements this winter. It was noted that perhaps a grant might be obtained to help cover the cost of this project although time is not on our side. Tupper Lake Supply has already provided the library with an estimate of labor and materials for the project at a total of \$7,388. Motion by Suzanne, second by Sue, to allocate up to \$7500 from the library's capital funds budget to fund the construction of a roof over the AC unit as soon as possible. All in favor. (5-0)

Meeting adjourned at 10:45 a.m.

Next Board Meeting: Tuesday, November 12, 2024.

Minutes submitted by Bob Guiney