

Tupper Lake Public Library Board of Trustees Minutes

March 14, 2023

Call to Order by Harriet Connelly at 9:37 a.m.

Attendance: Harriet Connelly, Rick Wilburn, Suzanne Orlando, Donna Sloan, Bob Guiney, Library Director Courtney Carey

Agenda: The agenda was adopted without the strategic planning update.

Dan Bower, representing Tupper Lake Central School District, joined the meeting to discuss various items with the board. He discussed matters such as repairs and maintenance of the library. Large items such as a new roof or a major upgrade of facilities is the responsibility of the school district. However, most other types of day to day maintenance of the building falls under the responsibility of the library. Regarding the mowing of the library lawn, Mr. Bower told the board that the school would be willing to mow at no charge to the library. Mr. Bower indicated that the library budget vote will be held at the library on Tuesday, May 9, 2023. That day he will personally come to the library to set things up for the vote. Prior to that date, the appropriate notices will be printed in the local newspaper at least twice. At this point the board took the following action to formally approve the library budget for 2023-2024 – Motion by Donna. second by Bob to approve the 2023-2024 library budget in the amount of \$304,250 and furthermore \$271,347 of that amount to be levied on the residents of the Tupper Lake Central School District. All in favor. (5-0)

The \$271,347 represents a 6% increase from the previous year's budget.

Also the day of the library vote, voters will be asked to elect Bob Guiney to a second five year term and to elect Donna Sloan to fill the remainder of Sarah Bencze's unexpired term of four years.

Minutes of Meeting of February 7, 2023: Motion by Donna, second by Suzanne to approve as presented. All in favor. (5-0)

Public Comments: None

Financial Officer's Report:

- At 67% of the fiscal year, things appear to be in order and the library should be able to meet its obligations through the end of September.
- Motion by Rick, second by Suzanne to approve the financial report. All in favor. (5-0)

Bills and Payroll:

- After review, motion by Rick, second by Bob to approve. All in favor. (5-0)

Director's Report:

- Monthly stats include 1,279 visits, 68 phone call fielded, 6 email requests, and 61 computer sessions provided.
- Have requested to look at Casella for trash collection. Their current quote is \$40 per month and they recycle. Best option would be to lock in a price for a year.
- Would like to host a craft fair in the Community Room for the Party on Park event. Each vendor would have to pay a small fee to use the space.
- Rob Gillis has offered to repair the entryway to the Community Room free of charge.
- Tupper Tots program s going strong.
- 57 kids attended the PJ and movie night, a great success. Another one is planned for May.
- 50 people attended the art opening for the artwork of Lily Hollingsworth and Gabriele Staves. Will set up system for art shows whereby the library does not accept cash for pieces that are sold. Electronic payment options or personal checks will be acceptable. The board went on record that these are the only ways payment would be accepted, no exceptions.
- Tupper Lake Tellers event is happening this Thursday, March 16, from 1-4p.m.
- Will be visiting Kindergarten classes in preparation for a library visit in June.

New Business:

- Motion by Suzanne, second by Rick, to approve the library's annual report. All in favor. (5-0)
- Fine Free concept is tabled to be addressed at a future meeting.
- Strategic Planning will he its own meeting held directly after the regular board meeting on a monthly basis until further notice.

Meeting adjourned at 11:34 a.m.

Next Board Meeting: April 11, 2023 at 9:30 a.m.

Minutes submitted by Bob Guiney