

Tupper Lake Public Library Board of Trustees Meeting Minutes August 9, 2022

Call to Order by Harriet Connelly at 9:35 a.m.

Attendance: Harriet Connelly, Rick Wilburn, Suzanne Orlando, Sarah Bencze, Bob Guiney, Library Director
Courtney Carey, Therese Ellis

Agenda adopted as presented.

Minutes of Meeting of July 12, 2022: Motion by Sarah, second by Rick to approve as printed. All in favor. (5-0)
In reviewing the minutes it was noted that the board secretary position for 2022/2023 was not formally presented and voted on at the July organization meeting. After discussion, motion by Harriet, second by Sarah to nominate Bob Guiney as secretary of the board for the 2022/2023 fiscal year. All in favor. (5-0)

Public comments: None

Director's Report:

- Courtney reviewed the customer visits, checkout numbers, phone calls and e-mail requests for the month of July
- Courtney mentioned that one of the A/C units has been leaking. It was felt that the clerk of the works should be notified so that steps can be taken to remediate the problem. Perhaps it is an installation problem. If it is found not to be a major issue, the suggestion was made that Pierre St. Pierre might also be of help. In any event, Kris, from Schoolhouse Construction, will have to involve K&L about a solution to this problem.
- Discussion turned to the new books from various local authors the library has on display. Board members felt that the library should not be in the business of selling books to the public unless the library receives a percentage. It was decided that the library should first get an accurate count of the number of books each of the local authors has provided and then the board can make a decision on how to best deal with this issue.
- Much of the summer programming for the kids has concluded. There will be a break from programming until the fall. Perhaps a baby story time and a monthly craft session will be included.

Financial Officer's Report:

- Income and expense should be at 8% of the fiscal year. Motion by Bob, second by Sarah to approve the financial report. All in favor. (5-0)

Bills and Payroll:

- The board reviewed the bills and payroll information. Motion by Sarah, second by Rick to approve. All in favor. (5-0)

Old Business:

- The board was presented with the Public Behavior in the Library Policy for review and adoption. After striking the last line regarding age, motion by Suzanne, second by Rick, to approve the policy. All in favor. (5-0)
- The board was presented with a mock-up of the library's annual report which will be placed on the library's website.
- The Fine Free Policy discussion will be tabled until the next meeting.

Meeting adjourned at 10:58 a.m.

Next Board Meeting: September 13, 2022 at 9:30 a.m.

Minutes submitted by Bob Guiney