

Tupper Lake Public Library Board of Trustees Meeting Minutes

July 12, 2022

Call to Order by Harriet Connelly at 9:38 a.m.

Attendance: Harriet Connelly, Suzanne Orlando, Sarah Bencze, Rick Wilburn (via Zoom), Bob Guiney, Library Director Courtney Carey, Therese Ellis

Agenda adopted as printed.

Minutes of Meeting of June 14, 2022: Motion by Sarah, second by Suzanne to approve as presented. All in favor. (5-0)

Public Comments: None

Director's Report:

- Phase I is substantially complete at this time.
- The abatement remediation project went smoothly.
- Phase II has begun.
- Am working on a report to the community for 2021 – 2022. Any information you feel should be included please let me know.
- Dungeons and Dragons Club has been a success. A second night may be added.
- Library Summer Camp has also been a success.
- Kiwanis Story time has garnered interest as has the Garden Story Time.
- A number of kids, teens and adults have signed up for the Summer Reading Challenge.
- Michael Czarnecki will host a Memoir Writing Workshop on July 20th.
- The River Pigs baseball team will be reading to the kids on July 26th.
- Have distributed about 500 packets of sunflower seeds in the community.
- An anonymous donor has donated \$6,325 for our website re-design. Kathi Tevlin from In the Woods has offered to help the library in creating the site.
- The library received \$2,600 from the Mary Stewart Foundation.

Financial Report:

- As we have reached the end point in the library's fiscal year, there appears to be enough available funds to get us through the end of September. However, we must remain cautious with all of our ongoing expenditures.
- The board reviewed the final budget figures for the 2022-2023 fiscal year.
- Motion by Bob, second by Suzanne, to approve the financial report. All in favor. (5-0)

New Business:

- Discussion about the possibility of allowing Long Lake and Colton residents full access to the library. Many points were considered but no action taken. Further discussion on this will be held at a future time.

Executive Session:

- The board adjourned to executive session at 10:28 a.m.
- After discussions, the board returned to the regular meeting at 10:47 a.m.

- As a result of discussion held in executive session, motion by Suzanne, second by Sarah, to allow staff to donate one quarter of their annual sick leave hours to another staff member who might need them. All in favor. (5-0)
- The board discussed the masking policy for staff members. Motion by Harriet, second by Suzanne, to require the wearing of masks by all staff members in the library. All in favor. (5-0)

Old Business:

- The board briefly discussed going fine free versus reliance on donations. As time was tight, this matter was tabled for further discussion.

Housekeeping Matters:

- As the new fiscal year has begun, it is necessary to select a slate of officers. To that end, motion by Suzanne, second by Bob to elect Harriet Connelly, President of the board. All in favor. (5-0)
- Motion by Suzanne, second by Bob to elect Rick Wilburn, Vice-President of the board. All in favor. (5-0)
- Robert Guiney volunteered to continue to serve as Secretary of the board.

Meeting adjourned at 11:07 a.m.

Next Board Meeting: August 9, 2022 at 9:30 a.m.

Minutes submitted by Bob Guiney