

Tupper Lake Public Library Board of Trustees Meeting Minutes

June 14, 2022

Call to Order by Harriet Connelly at 9:30 a.m.

Attendance: Harriet Connelly, Suzanne Orlando, Sarah Bencze, Bob Guiney, Library Director Courtney Carey

Agenda adopted as printed.

Minutes of meeting of May 10, 2022: Motion by Sarah, second by Suzanne to approve as presented. All in favor. (4-0)

Public Comments: None

Directors Report:

- Phase I of the construction project has been closed out and am waiting for feedback from New York State
- The library will have to be closed for most of the week of June 20th to allow for asbestos abatement to occur. Depending on circumstances, it could reopen for patrons on either Friday or Saturday.
- The library's annual report has been submitted and accepted.
- On June 16, Christine Campeau, Hayley Denis and I will make a presentation on the Tupper Lake Oral History project in Saranac Lake.
- The book sale on May 28th brought in \$129.25. Perhaps future book sales could be considered.
- Planting has begun at the community garden.
- Summer programming begins July 6th.
- Plans are underway to begin a bug club with Ellen Munshower from the Wild Center.
- Michael Czarnecki will return in July to present a memoir writing program. The date has not yet been finalized.

New Business:

- Board discussed the masking policy after concerns by the library director. The board concluded that staff will continue to wear masks until the county level of Covid cases declines to a "safe" level while patrons will not be required to be masked.

Construction Update:

- The Board was presented with an additional cost to the project expense – namely and additional \$1,370 for expedited shipping of the condensing unit for the air conditioning. Discussion followed. Motion by Suzanne, second by Sarah, to pay the additional \$1,370 to expedite the shipping of the condensing unit with assurances it will arrive 18 weeks from the time it was ordered. All in favor. (4-0)

Financial Report:

- The Board reviewed the profit/ loss and balance sheet information for the month of May. Harriet noted that proceeding through the next few months we need to be cautious with

expenses. Motion by Sarah, second by Suzanne to approve the financial report. All in favor. (4-0)

- The Board also reviewed payroll and bills for May.

Meeting adjourned at 10:40 a.m.

Next Board Meeting: July 12, 2022 at 9:30 a.m.

Minutes submitted by Bob Guiney