

# **Tupper Lake Public Library Board of Trustees Meeting Minutes**

**November 12, 2021**

**Call to Order** by Mike Farkas at 9:35a.m.

**Attendance:** Mike Farkas, Harriet Connelly, Rick Wilburn, Suzanne Orlando, Bob Guiney, Library Director: Ben Gocker

**Minutes of Meeting of October 12, 2021** – motion by Harriet, second by Suzanne to approve the minutes. All in favor. (5-0)

**Public Comments:** None

## **Director's Report:**

- Overview of circulation numbers, patron visits, and program visits
- Library was closed on 10/27 after an employee tested positive for Covid -19. All staff were instructed to stay home and each received a Covid Test. All employees received negative test results.
- New chairs for the basement arrived with funding from the Pearsall foundation and the Lake Placid Education Fund.
- The old chairs were donated to the golf course.
- On October 7, Conor and I gave our final report on the NNYLN grant at their Fall meeting.
- Attended the first CEFDA (Clinton Essex Franklin Director's Association) meeting to be held in over a year. The meeting took place at the Keene Valley Library.
- Discussed the progress of Conor's work. He will not have the time to complete it as there are a great number more photographs than originally estimated.

## **Financial Officer's Report:**

- Motion by Bob, second by Rick to approve the report. All in favor. (5-0)

## **Bills and Payroll:**

- Motion by Bob, second by Harriet to approve the report. All in favor. (5-0)

## **New Business:**

- The Board reviewed the construction noise specs. The conclusion is that more clarification is needed on sound levels. Information provided is too vague to make determination.
- Discussed project archivist position. As mentioned already, Conor will not be able to complete the work in his remaining time at the library. Perhaps the work can be done internally by one of the current staff members.

- Board discussed raises for staff members with the exception of the library director. Motion by Suzanne second by Harriet to increase the staff's hourly pay by \$1 per hour beginning December 31, 2021. All in favor. (5-0)
- The Board reviewed the job posting for Library Director . Motion by Suzanne, second by Rick to post the job vacancy with selected higher learning institutions and trade organizations with a salary range of \$48,000 - \$52,000. All in favor. (5-0)
- Ben discussed his plans regarding his remaining time at the library. The perfect scenario would be to have someone in place by January 1. Ben indicated will be available during January to train and guide whoever the board selects. His new position starts at the beginning of February.

Old Business:

- Strategic Planning discussions are on hold for the time being.

**Meeting adjourned at 11:02 a.m.**

**Next meeting : Tuesday, December 14, 2021 at 9:30 a.m.**

**Minutes submitted by Bob Guiney**