

Tupper Lake Public Library Board of Trustees Meeting Minutes

December 14, 2021

Call to Order by Mike Farkas at 9:32 a.m.

Attendance: Mike Farkas, Harriet Connelly, Rick Wilburn, Suzanne Orlando, Bob Guiney, Library Director Ben Gocker, Therese Ellis

Agenda adopted without additions.

Minutes of Meeting of November 12, 2021 – motion by Harriet, second by Rick to approve the minutes. All in favor. (5-0)

Public Comments: None

Director's Report:

- Reported on circulation and library services numbers for the month of November.
- With COVID numbers increasing in the area, a Thanksgiving program and a family program regarding adoption were canceled.
- Conor Snow joined the meeting for one last time. He has digitized over 3,000 images and submitted them to NNYLN for uploading to the New York Heritage website. Presently there are 1,802 images online at nyheritage.org. Conor has been training both Elaina and Paulina to continue his work after he leaves for his next move to Boston.
- Construction update: Library still waiting on Schoolhouse and/or SEI to give us a definitive answer on the sound levels of the energy recovery unit.
- There appears to be \$40,000 left over in Phase I funding which will have to be spent. Possible projects include lighting for the kids room, sound baffling costs, receptacles and data port tables. Whatever is chosen, money can only be used for construction purposes.
- Dates for closeout of the 2 phases of the construction project are as follows: Phase I – June 2022 and Phase II – June 2023.

Financial Officer's Report:

- As of November 30, library is at 42% of the fiscal year. At this point, most of the numbers appear to be in line. Motion by Bob, second by Rick to approve the financial officer's report. All in favor. (5-0)
- Bills and payroll were reviewed. After discussion, motion by Bob, second by Rick to approve the bills and payroll report. All in favor. (5-0)

New Business:

- Board discussed the holiday bonus pay for the staff which had already been paid out.

Executive Session:

- The board entered executive session at 10:08 a.m. to discuss director search updates.
- The board re-entered the regular meeting at 11:28 a.m.

Meeting adjourned at 11:32 a.m.

Next Meeting: Tuesday, January 11, 2022 at 9:30 a.m.

Minutes submitted by Bob Guiney