

# **Tupper Lake Public Library Board of Trustees Meeting Minutes**

**October 12, 2021**

**Call to Order** by Harriet Connelly at 9:32 a.m.

**Attendance:** Harriet, Rick, Suzanne, Bob, Library Director: Ben Gocker

**Public Comments:** None

**Minutes of Meeting of September 14, 2021** - motion by Suzanne, second by Bob to approve the minutes as amended. All in favor. (4-0)

## **Director's Report:**

- Adirondack Photography Institute rented the Community Room for three weeks last month for photography workshops, boosting our room rent income.
- Suzanne Thompson began work at the library on September 21 and is an excellent addition to the staff.
- Library has received 20 Wi-Fi Hotspots from Kajeet. Lending policies have been drafted and we can begin circulating the devices upon approval.
- Library received a grant in the amount of \$2,500 from the Pearsall foundation to help with the purchase of new chairs for the community room. With these funds and \$4000 from the Lake Placid Education Foundation for furniture upgrades, we were able to order 43 new chairs for the Community Room.
- Met with Kevin McLaughlin from Tri-Lakes Center for Independent Living regarding hiring a young man they work with as an intern at the library. Tri Lakes will pay his wages and cover his insurance but the library will act as his employer.
- On September 21<sup>st</sup>, Eric Robert forwarded an updated budget sheet for phase II of the construction project.

## **New Business:**

- Board Joined a Zoom Call with Schoolhouse, SEI and K & L for an update on the construction project. A number of issues were touched on including discussion of various designs, asbestos abatement issues, location of outdoor equipment associated with the project, etc., proper setbacks, and noise mitigation.
- Motion by Harriet, second by Suzanne, to approve Design #3 as outlined by Schoolhouse Construction Services, LLC pending village setback approvals and receipt of noise mitigation information. All in favor (4-0)
- Board was presented with the CEF Direct Access Plan for review and approval. Essentially, this plan allows for residents of the north country to access materials at all CEF libraries. Motion by Rick, second by Suzanne to approve this plan. All in favor. (4-0)

- Motion by Suzanne, second by Rick to approve the Wi-Fi Hotspot lending policies with wording changes as discussed by the board. All in favor. (4-0)
- The concept of establishing a “sick leave bank” was brought to the floor for discussion. No action taken. Idea tabled for now.

**Old Business :**

- The board discussed a Community Planning Survey as part of the Strategic Planning Process. No definite action taken at this point.

**Meeting adjourned at 11:33 a.m.**

**Next meeting: Tuesday, November 9, 2021**

**Minutes submitted by Bob Guiney**