

Tupper Lake Public Library Board of Trustees Meeting Minutes

August 17, 2021

Call to order by Mike Farkas at 9:29 am.

Attendance: Trustees: Mike Farkas, Harriet Connelly, Rick Wilburn, Suzanne Orlando, Bob Guiney,
Library Director: Ben Gocker , Therese Ellis

Public Comments: None

Minutes of meeting of July 13, 2021 - motion by Harriet, second by Suzanne to approve the minutes.
All in favor. (5-0)

Directors Report:

- Library experienced a dramatic increase in in person visits from June to July this year. Circulated items increased 90% from July 2020 to July 2021.
- Summer programs exhibited varying degrees of attendance over the period of July and August.
- Other activities the library is or has sponsored recently include an antiques appraisal event, with proceeds to go to the library; a screening of the film “The Third Man” at the State Theater with a pre-screening talk; and a nature walk at the Fernow Plantation Trail near Wawbeek Corners conducted by Maggie Newell, a naturalist with the Adirondack Mountain Club.
- New hire, Paulina Kwasniak, will begin her regular shifts at the end of August following some training sessions.
- Regarding the construction project, we are awaiting further updates from Bill Contessa with pricing for an alternate Phase II plan.

Financial Officer’s Report:

- Board reviewed last month’s financial report which is also the first monthly report for the 2021/2022 fiscal year. There are no glaring inconsistencies which require board attention at this time.
- Motion by Rick, second by Bob to approve the financial report. All in favor. (5-0)

Bills and Payroll Report:

- Board also reviewed the bills and payroll for the month of July. Motion by Bob, second by Suzanne to approve the bills and payroll report. All in favor. (5-0)

New Business:

- The Board began a preliminary discussion on a strategic plan for the library. In the coming months the board will set its focus on developing this plan with the goal to have the plan in place in the near future. Trustees were tasked with reviewing strategic planning information for the next meeting and think of folks who could join focus groups, including both library and non library users.
- Regarding masking protocols, determination was made to begin wearing masks inside the library.

Meeting adjourned at 10:33am

Next Meeting: Tuesday, September 14 at 9:30 a.m.

Minutes submitted by Bob Guiney.

