

## Tupper Lake Public Library Board of Trustees Meeting Minutes

**November 10, 2020**

**Call to order** by Mike Farkas at 9:30 am.

**Attendance:** Trustees: Mike Farkas, Rick Wilburn, Bob Guiney, Harriet Connelly and Rick Bujold via Zoom , Library Director: Ben Gocker, Therese Ellis

**Public Comments:** None

**Minutes** of meeting of October 13 - motion by Harriet, second by Mike to approve as corrected. All in favor. (5-0)

### **Financial Report:**

- Brief discussion of financial status as of October 31.
- Everything appears to be in line with budgeted figures through the first third of the fiscal year.
- Motion by Rick Wilburn, second by Bob, to approve the financial report. All in favor.(5-0)

### **Bills and Payroll Report:**

- Board reviewed the bills and payroll report. Motion by Bob, second by Rick Wilburn to approve the financial report. All in favor. (5-0)

### **Director's Report:**

- Ben reviewed a very detailed and informative report of the activities and initiatives of the library over the past month.
- Ben noted that funding for Phase 2 of the NYSED grant in the amount of \$157,410 has been received. The cost of Phase 2 is budgeted at \$209,880.
- Shelves for the kids' room have arrived and are in place. Donations from Woodmen Life and Father Scott Bellows will go toward covering the cost of the units.
- Ben is working on a Pandemic Response Plan for the library per New NY State Law. This plan must be completed by April 1, 2021.
- Noted that there will be a meeting with SEI Design and Schoolhouse Construction on November 17, 2020 at 2PM to discuss Phase 2 . All board members are encouraged to attend.

### **New Business:**

- Ben referenced news from the Franklin County Health Department. In light of this, he made the decision to suspend in person programming. Browsing will still be allowed. This move will be revisited as conditions warrant.

### **Unfinished Business:**

- The Board was presented with updated policies for review and approval.
- Motion by Bob, second by Rick Wilburn, to approve the Public Use of Meeting Rooms Policy. All in favor.
- The Social Media Policy was presented but consensus was that it should be simplified and brought back for consideration at a later date.

- The Termination of Employment Policy, in similar fashion, was tabled until the next meeting for further discussion
- The Tupper Lake Central School Building Agreement with the library was brought up for discussion. At this time there are many parts of the agreement that need to be identified and clarified. The board closed the discussion with the idea of looking at this matter in greater detail at some future time.

**Next Meeting: Tuesday, December 8, 2020 at 9:30 a.m.**

Meeting adjourned at 10:31 a.m. Minutes submitted by Bob Guiney.

