

Tupper Lake Public Library Board of Trustees Meeting Minutes

March 3, 2020

Call to order by Mike Farkas at 9:31 am.

Attendance: Trustees: Mike Farkas, Harriet Connelly, Rick Wilburn, Bob Guiney, Library Director: Peg Mauer, Ben Gocker

Public Comments: None

Executive Session: The Board went into executive session at 9:32am to discuss personnel matters and reconvened the regular meeting at 9:47 am.

Motion by Rick Wilburn, second by Bob to pay Peg through the pay period ending May 2, 2020. All in favor. (4-0)

In reviewing the minutes of February 11, 2020, motion by Rick Wilburn, second by Harriet to correct the terms of Ben's employment as recorded in the minutes. All in favor. (4-0)

The revised motion is as follows: Motion by Rick Bujold, second by Rick Wilburn, that Mr. Gocker work as needed up to 40 hours per week beginning 2/18/2020 at his current salary of \$17.00 per hour until Peg's retirement date of 4/7/2020 at which time he will begin his salaried full time work week. All in favor. (4-0)

Minutes of meeting of February 11 - motion by Rick Wilburn, second by Bob to approve as corrected. All in favor. (4-0)

Bills and Payroll Spreadsheet: After review, motion to approve by Bob, second by Rick Wilburn. All in favor. (4-0)

Financial Report:

- Brief discussion of Stewart and Moody Funds. Motion by Bob, second by Rick Wilburn to approve. All in favor. (4-0)

Budget:

The Board made the following line item changes to be included in the final draft:

- Retirement contribution NYS - \$10,000
- External Audit - \$3,500
- Utilities - \$7,500
- Fund Balance Transfer(Money Market) - \$3,972

Motion by Rick W., second by Bob, to approve the final budget to be presented to the school district. All in favor. (4-0)

New Business:

- Motion by Rick W., second by Harriet, to add Ben as a signer along with Therese Ellis on all bank accounts and removing Peg Mauer as a signer as of March 31, 2020. All in favor. (4-0)

- Motion by Rick W. second by Harriet, to hire Paulina Kwasniak as a sub in the library. All in favor.
(4-0)

Next Meeting: Tuesday, April 14, 2020 at 9:30 a.m.

Meeting adjourned at 11:34 a.m. Minutes submitted by Bob Guiney.

