

Tupper Lake Public Library Board of Trustees Meeting Minutes

January 14, 2020

Call to order by Mike Farkas at 9:31 am.

Attendance: Trustees: Mike Farkas, Harriet Connelly, Bob Guiney, Rick Wilburn, Library Director: Peg Mauer, Therese Ellis

Public Comments: None

Minutes of meeting of December 10 - motion to approve by Harriet, second by Rick Wilburn. All in favor. (4-0)

Bills and Payroll Spreadsheet: After review, motion by Bob. second by Harriet. All in favor. (4-0)

Financial Report:

- Therese reviewed profit and loss statement and balance sheet statement with board.
- New line item will be established to show expenses incurred in fundraising efforts.
- \$171,00 grant went into Building Improvement account.
- One bill related to the HVAC project has been paid directly to Schoolhouse Construction. Clarification is requested to determine if all bills related to the HVAC project should be submitted to and paid by SEI Design.
- Board agreed that the outdoor goal thermometer should be updated to read \$401,289 or 86% of the total project estimate.
- Motion by Bob, second by Rick to approve the financial report with revisions. All in favor. (4-0).

Old Business:

- The three ladies involved with the Aseel Legacy Fund project will be provided W-9s by the library and Therese in turn will provide the ladies with 1099s for 2019.
- Board made recommendation that the lower level floor project income and expense be run through the building improvement account and not the HVAC project account.

New Business:

- A new agreement with the TL Free Press to house, organize, and catalog their photos was presented. Mike Farkas, Board President, signed the new agreement.
- Peg requested that a new part time sub be hired rather than rely on volunteers. Discussion followed. Motion by Rick W, second by Bob to hire a new part time sub. All in favor. (4-0)

Next Meeting: Tuesday, February 11, 2020 at 9:30 a.m.

Meeting adjourned at 11:35 a.m. Minutes submitted by Bob Guiney.